



Enercare Connections

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enercare.ca

Effective January 1, 2016, the Government of Ontario is removing the Debt Retirement Charge (DRC) from certain residential electricity consumers' bills. Bulk metered multi-unit residential buildings are also eligible for a DRC exemption of up to 1,500 kWh per month per eligible residential unit.

In order to receive the DRC exemption, clients with an eligible bulk metered multi-residential building must notify their local distribution company (LDC). For information about the DRC exemption, visit enercare.ca/RegulatoryChanges. To assist clients, **Enercare will be managing the submission process on the client's behalf; however, clients must fully complete the DRC Self Declaration form as Enercare is not authorized to sign the form.**

Submitting Your Form to Enercare

Enercare requests for completed DRC Self Declaration forms to be submitted by November 15, 2015 in order to allow adequate time for review by Enercare and submission to the LDC. Provided that properly completed and executed forms are submitted to the LDC in advance of January 1, 2016, bulk bills should reflect the DRC exemption effective January 1, 2016.

Email: client.care@enercare.ca
Subject: DRC Self Declaration Form

Mail: Enercare Connections
Attention: Client Care – DRC Self Declaration,
4000 Victoria Park Avenue, Toronto, ON M2H 3P4

Important Information

Forms that are submitted directly to the LDC, instead of to Enercare, cannot be tracked by Enercare. By submitting your form to us, DRC related billing discrepancies will be mitigated. Please notify us at client.care@enercare.ca if you have submitted a form directly to the LDC.

Have a question?

Contact your Client Manager or client.care@enercare.ca.



SELF DECLARATION FORM:

Debt Retirement Charge Exemption for Bulk Metered Multi-Unit Premises

PLEASE RETURN THIS COMPLETED FORM TO:

Mail: Toronto Hydro-Electric System Limited (“Toronto Hydro”)
500 Commissioners St, Toronto, Ontario M4M 3N7

Fax: 416.542.3452
Attention: Billing Specialists

E-Mail: contactus@torontohydro.com
Attention: Billing Specialists

The **Debt Retirement Charge (DRC)** pays down the debt to the former Ontario Hydro. As of January 1, 2016, if you have an account that falls within a residential-rate classification as specified in a rate order made by the Ontario Energy Board, you are automatically exempt from the requirement to pay the DRC on all consumption incurred after December 31, 2015. **If you are an owner of a Bulk Metered Multi-Unit Premises with at least one Eligible Residential Unit you may also be exempt, in whole or in part, from the requirement to pay the DRC. Owners of such Bulk Metered Multi-Unit Premises need to provide notice by completing this form in order to obtain this exemption.**

For more information on the DRC, please visit the Ontario Ministry of Finance’s website at:
<http://www.fin.gov.on.ca/en/tax/drc/>

Step One – Does your Bulk Metered Multi-Unit Premises qualify for a DRC exemption under the *Electricity Act, 1998*?

Your Bulk Metered Multi-Unit Premises is eligible for an exemption, in whole or in part, from the requirement to pay the DRC provided it contains at least one Eligible Residential Unit. According to Ontario Regulation 493/01 of the *Electricity Act, 1998*, an Eligible Residential Unit means a unit that:

- a) is a self-contained set of rooms located in a building or structure,
- b) contains kitchen and bathroom facilities that are intended for the use of that unit only, and
- c) is used or intended for use as a residential premises.

Step Two – Fill in this form:

If your account meets the criteria in Step One above, please complete the remainder of the form below. If you have more than one qualified account, please fill out a separate form for each account. **If there are any Eligible Residential Units in your building or complex that are metered or billed separately from the account referenced, please DO NOT include them in the total number of units for this account.**

Toronto Hydro-Account Number	Name on Account	Full Corporation Name/ Number (if different from the Name on Account)	Municipal Address	Number of Eligible Residential Units

By self-declaring and signing below, you are declaring that the following individuals have authority to provide and certify the accuracy of the information on this form and any additional attachments. **Please read the following and complete the applicable section below.**

Obligation to repay Toronto Hydro

I certify that the information provided in this self-declaration is true. I acknowledge that it is an offence to make a false or deceptive statement in a document submitted under Part V.I (Debt Retirement Charge) of the *Electricity Act, 1998*. If it is determined that the consumer or account for which this self-declaration is made was not eligible, that I and/or the customer named on this self-declaration may be responsible to repay amounts received, as well as cover Toronto Hydro's losses regarding same, to the extent that such losses result from information provided on this self-declaration.

Obligation to notify Toronto Hydro of changes to eligibility

I further certify and acknowledge that the information contained in the notice is complete and accurate, and should the consumer or account named on this self-declaration cease to be eligible at any time or otherwise experience a change in eligibility status or basis for eligibility (such as the number of Eligible Residential Units within the Bulk Metered Multi-Unit Premises), that I will notify Toronto Hydro of such change(s) immediately.

Collection and use of information

I acknowledge that all information submitted in this process may be used by Toronto Hydro in support of its obligations under the *Electricity Act, 1998* and the *Ontario Energy Board Act, 1998*, applicable Ontario Energy Board Codes and Rules, associated policies, standards and procedures and its electricity distribution license. I consent to Toronto Hydro using the information collected on this form for the purposes of applying an exemption, in whole or in part, to the requirement to pay DRC on all consumption incurred after December 31, 2015.

<p>Corporation/Sole Proprietor /Partnership Name:</p>	<p>Name & Office of Authorized Officer/Applicant/Partner:</p>	<p>I certify the above information to be true, correct and complete. Signature of Authorized Officer/Applicant/Partner:</p>	<p>Date:</p>
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If you have any questions about this information collection, the ways in which your personal information may be used by Toronto Hydro, or would like further information about Toronto Hydro's privacy policy, you can access our Privacy Policy at [torontohydro.com/privacy policy](http://torontohydro.com/privacy-policy) or you can call us at **416.542.8000** to request a copy of this policy. We are committed to protecting your privacy and would like to take this opportunity to inform you about the personal information we collect, how it is used, how we protect your confidentiality and your rights with respect to this information.